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The Home of Letters

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Application for the post of an Assistant/ Private Secretary in the office of the Consultants' Corporation of Industries.

House No: 331
Maharaj Bagh
Gorepeth
Nagpur
5th May, 2022

To
The Manager,
Consultants Corporation of Industries,
113 B Chowk Barshabula, Chawri Bazar,
Nagpur

Subject: Application for the post of Assistant/ Private Secretary.

Sir,

With reference to your advertisement published recently in THE INDIAN EXPRESS about some vacancies of Assistants, Private Secretaries etc. I beg to offer my services for one of the same. My academic and other particulars are given below

Name: Miss Radha Krishna Aggarwal
Father's Name: Shri Ram Sarup Aggarwal
Address: House No. 331, Berriwala Bagh,
Near Tis Hazari, Delhi

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Friendly-Letter
Letter-to-Editor
Letter-Writing
Thanking Letter
Friendly-Letter
Official-Letter
Request-Letter



Thank You

